MEDICATION NOTICE

Below you will find a list of medication guidelines laid out by the state to provide extra protection for your children as well as for our center. They have asked us to implement these items immediately. Please help us to make our center the best that it can be by complying with these new guidelines.

1. As of January 1, 2020, we will no longer be administering over the counter medications. This should be taken care of prior to arriving to the center. If you must administer an over the counter medication during the day, you will be required to come and take your child out of the center to administer that medication.
2. All medication must be checked into the office daily. DO NOT leave any medication, under any circumstance, in your child’s bag.
3. All diaper rash cream must be taken out of the diaper bag and personally handed to your child’s teacher daily. The teacher will then put the diaper rash cream in a secure location for the day. This includes, but is not limited to, Desitin, Boudreaux’s, Vaseline, etc. We will not be able to take medications, including diaper rash creams, out of your child’s bag for use while in the center.
4. It is the parent’s responsibility to pick up all medication from the office and diaper rash cream from the teacher EVERY DAY.
5. We are no longer allowed to keep medication on the premises after we are closed.
6. Before our center can administer ANY prescribed medication to your children, we must have a note signed from your doctor’s office along with a list of side effects of each medication. (You can also get a copy of the side effects from your pharmacist). A medication authorization form must be completed for each individual medication. WE WILL NOT BE ABLE TO ADMINISTER medication to your child until we have all of the proper documentation. This is for your child’s safety and to remain under proper licensing rules from the state.
7. We DO NOT administer breathing treatments. Your child will have to be taken out of the center for this to be administered.

We apologize for any inconvenience that this may cause as it will result in a few extra steps from parents and the center. Thank you for helping us by being compliant with these new rules.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date